

How to Register through Student Planning with Screenshots

1. my.troy.edu
2. Self-Service
3. Student Planning

 <p>Student Planning Here you can search for courses, plan your terms, and schedule & register your course sections.</p>	 <p>Course Catalog Here you can view and search the course catalog.</p>
 <p>Grades Here you can view your grades by term.</p>	 <p>Graduation Overview Here you can view and submit a graduation application.</p>

4. If you have any holds on your account, they will appear in the upper-right corner of the screen. Holds will need to be removed prior to registration.
5. To view the courses needed for your program, select **Go to My Progress**.

1



View Your Progress

Start by going to My Progress to see your academic progress in your degree and search for courses.

[Go to My Progress](#)

6. You will see your required courses on this page. Green indicate courses you have already taken, yellow indicate courses which are planned, and red indicate courses you have not yet taken.

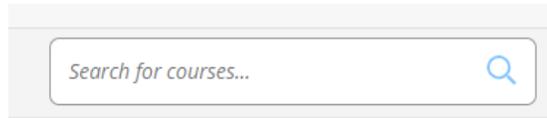
2.

Take 2 courses from:---PSY 3304, PSY 3312, PSY 3315, PSY 3380, PSY 4402, or PSY 4450. 🕒 Fully Planned ⚠️ 1 of 2 Courses Completed. 3 of 6 Credits Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
✔ Completed	PSY-3304 Abnormal Psychology	A	09/FA	3
🕒 Planned	PSY-3312 Psychology of Women		22/T3	3
🕒 Not Started	PSY-3315 Cult & Diversity Psychology			
🕒 Not Started	PSY-3380 Social Psychology			
🕒 Not Started	PSY-4402 Principles of Counseling			
🕒 Not Started	PSY-4450 Theories of Personality			

- Click directly on a course you would like to plan on your schedule. It will take you to the course catalog.

Please note, you can also use the Search for courses... box at the top of the screen if you know the course for which you would like to register.



- Use the Filter Results section on the left side of the screen to select the semester or term for which you would like to take the course.

Filter Results Hide

Subjects ^

Psychology (1)

Locations ^

Albany, GA (1)

Augusta/Ft. Gordon, GA (1)

Brunswick, GA (1)

Columbus/Ft. Benning, GA (1)

Covington, GA (1)

Dothan (1)

Eglin AFB (1)

Ft. Rucker (1)

[Show All Locations](#)

Terms ^

Fall Semester 2021 (1)

Spring International 2021 (1)

Spring Semester 2021 (1)

Term I 2021 (1)

Term II 2021 (1)

[Show All Terms](#)

Filters Applied: None

PSY-4402 Principles of Counseling (3 Credits) Add Course to Plan

Overview of major counseling theories and techniques, interviewing, assessment, professional issues and ethics, and a review of research and practical problems. Prerequisite: 6 semester hours of PSY

Requisites:
Prereq - Six semester hours of psychology - Must be completed prior to taking this course.

Locations:
Sumter, SC, Covington, GA, Albany, GA, Troy, Phenix City, Columbus/Ft. Benning, GA, Brunswick, GA, Eglin AFB, Pensacola, FL, Panama City/Tyndall AFB FL, Ft. Walton Beach, Augusta/Ft. Gordon, GA, Dothan, Ft. Rucker, Montgomery, TROY - Online, Malaysia SEGI

[View Available Sections for PSY-4402](#) ^

- Once you have selected a term or semester, click View Available Sections. You will then see the course information (i.e. time/day, instructor, seats available).

Filter Results Hide

Availability ^

Open and Waitlisted Sections

Open Sections Only

Subjects ^

Psychology (1)

Locations ^

Albany, GA (1)

Augusta/Ft. Gordon, GA (1)

Brunswick, GA (1)

Columbus/Ft. Benning, GA (1)

Covington, GA (1)

Dothan (1)

Eglin AFB (1)

Ft. Rucker (1)

[Show All Locations](#)

Terms ^

Term I 2021 (1)

Filters Applied: Term I 2021

PSY-4402 Principles of Counseling (3 Credits) Add Course to Plan

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[View Available Sections for PSY-4402](#) ^

Term I 2021

PSY-4402-XTIA Principles of Counseling Add Section to Schedule

Seats	Times	Locations	Instructors
17	12:00 AM - 12:00 AM 8/9/2021 - 10/10/2021	TROY - Online, Online Courses ONLINE Internet	Walsh, R (Internet)

10.If this is a course you would like to select, click Add Section to Schedule.

PSY-4402 Principles of Counseling (3 Credits) [Add Course to Plan](#)

Overview of major counseling theories and techniques, interviewing, assessment, professional issues and ethics, and a review of research and practical problems. Prerequisite: 6 semester hours of PSY

Requisites:
Prereq - Six semester hours of psychology - Must be completed prior to taking this course.

Locations:
Sumter, SC, Covington, GA, Albany, GA, Troy, Phenix City, Columbus/Ft. Benning, GA, Brunswick, GA, Eglin AFB, Pensacola, FL, Panama City/Tyndall AFB FL, Ft. Walton Beach, Augusta/Ft. Gordon, GA, Dothan, Ft. Rucker, Montgomery, TROY - Online, Malaysia SEGi

[View Available Sections for PSY-4402](#)

Term I 2021

PSY-4402-XTIA
Principles of Counseling [Add Section to Schedule](#)

Seats	Times	Locations	Instructors
17	12:00 AM - 12:00 AM 8/9/2021 - 10/10/2021	TROY - Online, Online Courses ONLINE Internet	Walsh, R (Internet)

11.Verify you meet the requisites and then click Add Section.

Section Details

PSY-4402-XTIA Principles of Counseling
Term I 2021

Instructors Walsh, R (rwalsh81067@troy.edu)

Meeting Information 12:00 AM - 12:00 AM
8/9/2021 - 10/10/2021
TROY - Online, Online Courses ONLINE (Internet)

Dates 8/9/2021 - 10/10/2021

Seats Available 17 of 50 Total

Credits 3

Grading Graded ▾

Requisites

 Prereq - Six semester hours of psychology - Must be completed prior to taking this course.

Course Description Overview of major counseling theories and techniques, interviewing, assessment, professional issues and ethics,

[Close](#) [Add Section](#)

12.Select Academics and then Student Planning to return to the Home screen.

[Academics](#) · [Course Catalog](#)

Search for Courses and Course Sections

[Back to My Progress](#)

13. Go to Plan & Schedule

2



Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

14. Navigate to the term or semester for which you are attempting to register by using the arrows.

Schedule Timeline Advising Petitions & Waivers

< > Term I 2021 +

15. The course will appear yellow and say **Planned**. If you are registering for a course that requires a corequisite (i.e. science and lab), you must select **Register Now** at the top of the screen. This will allow both courses to register at the same time. If you are not taking corequisite courses, you may select **Register** under each course.

PSY-4402-XTIA: Principles of Counseling ×

✓ Planned

Credits: 3 Credits
Grading: Graded
Instructor: Walsh, R
8/9/2021 to 10/10/2021
Seats Available: 17

Meeting Information

Register

View other sections

16. The course should turn green and say **Registered**.

✓ Registered